



## ENVIRONMENT & ECONOMY SELECT COMMITTEE

Date: Wednesday, 13 July 2022

Time: 6.00pm,

Location: Council Chamber, Daneshill House, Danestrete

Contact: Ramin Shams (01438) 242308

committees@stevenage.gov.uk

Members: Councillors: R Broom (Chair), A Mitchell CC (Vice-Chair), Ashley-Wren, S Booth, A Brown, J Brown, M Creasey, M Downing, B Facey, C Parris and L Rossati

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### AGENDA

#### **PART 1**

**1. APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST**

**2. MINUTES - 23 JUNE 2022**

To agree as a correct record the Minutes of the meeting of the Committee on 23 June 2022.

Pages 3 – 8

**3. INTERVIEW WITH THE LEADER AND THE EXECUTIVE PORTFOLIO HOLDER FOR RESOURCES & IT**

Members are invited to interview the Leader and the Executive Portfolio Holder for Resources and IT.

A copy of the questions set by the Committee for the Leader and the Portfolio Holder are provided.

Pages 9 – 12

**4. UPDATED MAPPING EXERCISE DOCUMENT FOR THE CLIMATE EMERGENCY REVIEW**

To receive the updated mapping exercise document for the Climate Emergency Scrutiny Review.

Mapping exercise document attached.

Timeline for further evidence and interview dates to follow.

Pages 13 – 34

## **5. URGENT PART 1 BUSINESS**

To consider any Part 1 business accepted by the Chair as urgent.

## **6. EXCLUSION OF PUBLIC AND PRESS**

To consider the following motions –

1. That under Section 100(A) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as described in paragraphs 1 – 7 of Part 1 of Schedule 12A of the Act as amended by Local Government (Access to Information) (Variation) Order 2006.

2. That Members consider the reasons for the following reports being in Part II and determine whether or not maintaining the exemption from disclosure of the information contained therein outweighs the public interest in disclosure.

## **7. URGENT PART II BUSINESS**

To consider any Part II business accepted by the Chair as urgent.

**NOTE: Links to Part 1 Background Documents are shown on the last page of the individual report, where this is not the case they may be viewed by using the following link to agendas for Executive meetings and then opening the agenda for Wednesday, 13 July 2022 – <http://www.stevenage.gov.uk/have-your-say/council-meetings/161153/>**

STEVENAGE BOROUGH COUNCIL

## ENVIRONMENT & ECONOMY SELECT COMMITTEE MINUTES

Date: Thursday, 23 June 2022

Time: 6.00pm

Place: Council Chamber

**Present:** Councillors: Rob Broom (Chair) (Chair), Adam Mitchell CC (Vice-Chair) (Vice Chair), Julie Ashley-Wren, Stephen Booth, Adrian Brown, Jim Brown, Michael Downing, Bret Facey, Claire Parris and Loraine Rossati

**Start / End Time:** Start Time: 6.00pm  
End Time: 7.45pm

### 1 APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST

Apologies for absence were received from Councillor Matt Creasey.

There were no declarations of interest.

At this juncture, the Chair welcomed new Member Councillor Bret Facey and returning Member Councillor Jim Brown to the Committee and thanked the outgoing Chair Councillor Michael Downing for the work already undertaken by the Committee. The Chair advised that he hoped to continue the progress achieved by the Committee to date.

### 2 TERMS OF REFERENCE

It was **RESOLVED** that the Terms of Reference for the Environment and Economy Select Committee, as agreed at Annual Council on 25 May 2022 be noted.

### 3 MINUTES - 23 MARCH 2022

It was **RESOLVED** that the Minutes of the meeting of the Environment and Economy Scrutiny Committee held on 23 March be approved as a correct record and signed by the Chair.

### 4 UNIVERSITY OF HERTFORDSHIRE ZERO CARBON LAB REPORT FOR SBC

The Committee received the report of Lubo Jankovic Professor of Advanced Building Design and Director of the Carbon Zero Lab from the University of Hertfordshire. The Professor's report focussed on potential carbon emission reduction scenarios with a view to informing the Council's Climate Emergency Response and net zero ambitions for 2030.

David Thorogood, Environmental Sustainability Co-ordinator for Stevenage Borough Council and East Herts District Council, addressed the Committee and provided

context as to how the report could be interpreted to help shape the Council's ambitions.

The following conclusions were made in the report:

- A number of interventions for reducing baseline emissions were identified. It was found that the different interventions had varying degrees of success in emissions reduction:
  - Internal temperature adjustment from 21 degrees to 19 degrees;
  - Retrofit of the domestic housing sector;
  - Transport electrification;
  - Purchasing renewable electricity;
  - Tree planting – would have a cumulative effect on gradual reductions over time depending on the number of trees to be planted, their age, species and the variety of the tree stock.
- The results were based on a series of assumptions and scenario calculations as supplementary materials;
- A more in-depth study was required in order to address details of many of the high level actions including all new homes to net zero with immediate effect; retrofitting of non-residential buildings; quantifying the effects of water savings and waste recycling;
- The collaboration between SBC and the University should continue and to seek strategic funding for developing methods and tools for the management of carbon emissions.

Members raised the following comments/questions:

- Concern was expressed regarding the issue and the cost of refitting homes and how to get people engaged particularly during the cost of living crisis. It was noted that there were a range of grants available for home upgrade, boiler replacement etc. It was agreed that key to the improved sustainability of the housing stock was the level of insulation in the properties;
- It was agreed that a modal shift was required to reduce the need to travel, it was suggested that the shift to electric vehicles also had implications dependant on the type of energy used to charge those vehicles;
- It was suggested that adaptation was not covered substantially anywhere in the report;
- Officers advised that although the baseline data reported was from 2018, this was the most recent available but a further data release was expected later this year;
- The Assistant Director (Planning and Regulation) informed the Committee that one of the Council's aspirations was to include sustainability requirements in all its planning policy measures. In relation to those major planning developments approved by the Council, where the biodiversity net gain could not be achieved by the developer, an amount would be charged to the developer which the Council would then use towards biodiversity purposes;
- A Member suggested that the Professor's report had been useful in outlining the size of the task before the Council but did not provide the answers as to

how this was going to be achieved. It was also asked how this would feed into next year's budget process. Officers advised that work was being undertaken to ensure climate change was considered as part of the Budget planning process;

- A Member suggested that the Council should be more realistic in its aspirations as to when it would reach net zero;
- In relation to a question asked about the preferred species of trees, officers advised that the Forestry Commission had advised that every tree stored an individual level of carbon and that different size plots of land would be required for the planting of trees depending on the species;
- A 2 for 1 tree replacement scheme was in place for any tree lost as part of an approved planning development in the town;
- It was noted that Councillor Simon Speller, Portfolio Holder for Environment and Climate Change would be reaching out to schools to ensure the message of the climate change emergency was spread widely including to school children.

It was **RESOLVED** that the report be noted subject to the comments above.

## 5 **CLIMATE EMERGENCY REVIEW UPDATED MAPPING EXERCISE DOCUMENT**

The Scrutiny Officer introduced the Climate Emergency Review updated mapping exercise document. He advised Members that Councillor Speller, Portfolio Holder for Environment and Climate Change was keen to meet with the Committee and this would be timetabled in for a future meeting.

It was also noted that a number of other Executive Members including the Leader, Councillor Mrs Joan Lloyd (Resources), Cllr Richard Henry (Culture, Leisure, Children and Young People), Jackie Hollywell (Community Safety, Equalities, Health and Older People) and Councillor Sandra Barr (Communities, Neighbourhoods and Co-operative Council) would be meeting the Committee to talk about the implications within their own Portfolio areas.

Members commented on the positive progress in several areas and the need to improve communication messages to share some of this progress more widely.

Members expressed concern regarding how well the emergency was embedded throughout the organisation and a member commented on the perceived lack of partnership working with organisations such as Friends of the Earth and Green Peace. Officers noted engagement was underway with the Friends of the Earth and that they would be invited to share information as part of the Scrutiny Review. It was noted that valuable work had continued with HEART (Hertfordshire for Enabling and Adapting for Resilience Together) as a critical friend to the Council. It was advised that HEART had been challenging and had focussed on what the Council was doing.

The Chair informed the committee that he was of the view that the work with these expert organisations should be balanced alongside views from the community and local residents. It would also be helpful for the Committee to see benchmark information against best practice in other local authorities.

The Chair stated that due to the complexity of this review there would have to be additional meetings for Members of the Committee. The Scrutiny Officer suggested that subject to the availability of Members, he could arrange informal meetings for them including desk top exercises and interviews to obtain evidence in between the formal Committee meetings.

It was **RESOLVED** that the Mapping Exercise be noted subject to the comments above.

## 6 **E&E SELECT COMMITTEE WORK PROGRAMME FOR 2022-23**

The Scrutiny Officer presented the Environment and Economy Select Committee Work Programme for 2022-23 that had been previously agreed at its meeting on 23 March 2022.

The Chair advised Members that he would be adding to the work programme a review on the Cost of Living crisis in the New Year alongside work to be undertaken regarding the issue of serious delays in fencing repairs which many Members were being contacted about by local residents.

In response to a question regarding the Bus Interchange, the Strategic Director (TP) advised this would be kept under review by the Regeneration Working Group but there would also be an All Member Briefing arranged on the progress of all regeneration projects including the Bus Interchange.

A Member suggested a topic for the work programme related to how local people were able to access new opportunities particularly in relation to STEM job opportunities and training etc. The Strategic Director advised that this could be included as a sub-theme within the Cost of Living Review at Members' discretion or via a separate meeting, subject to capacity within the Committee's Work Programme.

It was **RESOLVED** that the Work Programme be agreed with the addition of a review on the Cost of Living Crisis.

## 7 **ENVIRONMENT & ECONOMY SELECT COMMITTEE ACTION TRACKER**

It was **RESOLVED** that the report be noted.

## 8 **URGENT PART 1 BUSINESS**

None.

## 9 **EXCLUSION OF PUBLIC AND PRESS**

Not required.

## 10 **URGENT PART II BUSINESS**

None.

**CHAIR**

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Questions for SBC Leader regarding the Environment & Economy Select Committee  
Climate Emergency Scrutiny Review

1. The science on Climate Change has become settled over the past two decades, with policy makers responding to this overtime. At what point did you see that local government was going to play a crucial role as an influencer at the local level and that climate change is happening with the need for government at all levels to begin taking action to mitigate its alarming impact?
2. We are all aware of the financial pressures placed on Stevenage Borough Council and elsewhere in local government by the present economic situation. Where can Stevenage and other local authorities turn to for financial assistance, to assist the transition to net zero?
3. How are you reaching out to influence partners, residents and businesses in Stevenage and Hertfordshire towards our shared climate change ambitions? Please provide details of any Local Government networks or work with other local authorities such as the Hertfordshire Climate Change & Sustainability Partnership (HCCSP) that you are involved in, working towards reaching shared goals and is this leading in any way towards influencing central government?
4. Members have heard from the Executive Members for (i) Environment and Regeneration and (ii) Economy, Enterprise & Transport and (iii) Housing & Housing Development regarding their plans towards Net Zero by 2030. What actions would you highlight as the most significant towards the Council achieving its ambitions for Stevenage to be Net Zero by 2030?
5. What issues do you perceive to be the main challenges for the Council to address in the Council's Climate Change Strategy to meet Net Zero?
6. What mitigations and adaptations over the next 10 years do you see might be necessary for the Council to consider if the wider ambitions for globally keeping temperature increases to 1.5 degrees centigrade this century are not looking like they will be achieved by the latter half of this decade? (mitigations could be things like eating less meat, flying less, using electric vehicles, cycle more, stop using gas for domestic heating fuel, all of these are to try to curb excessive climate change rises and adaptations would be things like fitting sun screens to external windows to block excessive summer heat, coastal and river defences for flooding, protecting food supply chains etc.)
7. Are you more or less encouraged following COP26 in Glasgow in November 2021?
8. As Leader of the Council do you think the issue yet has the priority it needs?
9. More generally, what level of public engagement do you think the Council should have for this over the next decade?

E&E Select Committee Members may have further supplementary questions for you at the meeting.

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Questions for Executive Portfolio Holder for Resources & Information Technology  
regarding the Environment & Economy Select Committee Climate Emergency Scrutiny  
Review

1. How are you reaching out to influence partners, residents and businesses in Stevenage and Hertfordshire towards our shared climate change ambitions? Can you please provide details of any Local Government networks or work with other local authorities such as the Hertfordshire Climate Change & Sustainability Partnership (HCCSP) that you are involved in, working towards reaching shared goals and is this leading in any way towards influencing central government?
2. Members have heard from the Executive Members for (i) Environment and Regeneration and (ii) Economy, Enterprise & Transport and (iii) Housing & Housing Development regarding their plans towards Net Zero by 2030. What actions would you highlight as the most significant towards the Council achieving its ambitions for Stevenage to be Net Zero by 2030?
3. What issues do you perceive to be the main challenges for the Council to address in the Council's Climate Change Strategy to meet Net Zero, and thinking of your Portfolio area what are the main challenges for the financing of adaptations and mitigations to meet the Council's Climate Change ambitions for net zero by 2030 for the wider resources and for IT?
4. E&E Members are aware of the huge challenge this is for local government to decarbonise, and for many Council's like Stevenage with a net zero 2030 target date, this is with the backdrop of ever pressurised budgets, close to double digit inflation and government funding that has so far been limited to all authorities competing with each other for pots of funding for defined schemes. We are all aware of the financial pressures placed on Stevenage Borough Council and elsewhere in local government by the present economic situation. Where can Stevenage and other local authorities turn to for financial assistance, to assist the transition to net zero?
5. Do you think that Stevenage Borough Council is asking its employees to think critically about their role in achieving the Council's climate goals? Is environmental sustainability entering the core values of the organisation, through the appraisal process for all employees?
6. What mitigations and adaptations over the next decade do you see might be necessary for the Council to consider if the wider ambitions for globally keeping temperature increases to 1.5 degrees centigrade this century are not looking like they will be achieved by the latter half of this decade? (mitigations could be things like eating less meat, flying less, using electric vehicles, cycle more, stop using gas for domestic heating fuel, all of these are to try to curb excessive climate change rises and adaptations would be things like fitting sun screens to external windows to block excessive summer heat, coastal and river defences for flooding, protecting food supply chains etc.)
7. Are you more or less encouraged following COP26 in Glasgow in November 2021?
8. As an Executive Member of the Council do you think the issue yet has the priority it needs?
9. More generally, what level of public engagement do you think the Council should have for this over the next decade?

E&E Select Committee Members may have further supplementary questions for you at the meeting.

## Mapping exercise for E&E Select Committee – Climate Change Emergency Scrutiny Review

| Issue   | Who's effected? (where relevant) | Who identified to address this/provide data and interview? (whether they are internal SBC or external partner) | What evidence/data can they provide?  | Meeting interview/ evidence received date:<br><br>Link to Committee meeting where evidence/interview was undertaken:   | Meeting scheduled for date:<br><br>How the info will be gathered? (i.e. formal meetings, informal sub-groups meetings, written representations) | Action & date required<br><br>If complete sign off in table:   |
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| <p style="text-align: center;">D</p> <p>Interview with Exec Portfolio Holder for Environment &amp; Regeneration</p> |                                  | Cllr John Gardner, Executive Portfolio Holder for Environment & Regeneration.                                  | Presentation of Portfolio area strategy and actions towards climate change. | 21 October 2021 – Received presentation from the Cllr John Gardner & Officers<br>See link - <a href="#">Supplementary Agenda - Presentation on Environment &amp; Regeneration Portfolio area</a> | Formal Committee meeting session completed - <b>21 Oct 2022.</b>  | Further written questions for the Exec Portfolio Holder for Environment & Regeneration – SW to email E&E Committee to invite written questions from Members and link with generic questions for the Exec Portfolio Holders when these are agreed – by End of November 2021.<br><span style="background-color: cyan;">UPDATE 13 July 2022 New Exec</span> |

Agenda Item 4

| Issue  | Who's effected? (where relevant) | Who identified to address this/provide data and interview? (whether they are internal SBC or external partner) | What evidence/data can they provide?                                 | Meeting interview/ evidence received date:<br><br>Link to Committee meeting where evidence/interview was undertaken: | Meeting scheduled for date:<br><br>How the info will be gathered? (i.e. formal meetings, informal sub-groups meetings, written representations) | Action & date required<br><br>If complete sign off in table:   |
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| Page 14  |                                  |  |  |  |   | Portfolio Holder for Environment & Climate Change has been invited to an interview on September 2022   |
| Critique of the SBC Climate Change Action Plan from external critical friends – (ii) HEART | N/A                              | (ii) HEART (Hertfordshire for Enabling and Adapting for Resilience Together)                                   | (ii) HEART have provided a critique of SBC's Climate Change Strategy | 18 November 2021 – Interview with HEART<br><a href="#">HEART critique of SBC's Climate Action Plan</a>               | Formal Committee meeting session completed<br><b>Thursday 18 Nov 2021</b>   | (i) Scrutiny Officer to invite Kim Hare HEART ✓ Kim has agreed that HEART can attend ✓ (ii) Scrutiny Officer to circulate background of the review with HEART ahead of the Committee meeting on 18 Nov. ✓<br><br><u>Outstanding Action –</u> |

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| Page 15  |                                  |  |   |   |   | develop the offer from HEART to work with a wider group of Members – June 2022 Update: Informal meetings with HEART have been ongoing – Exec Portfolio for Env. & Climate Change is now leading |
| Interview with Exec Portfolio Holder for Economy, Enterprise and Transport |                                  | Cllr Lloyd Briscoe, Executive Portfolio Holder for Economy, Enterprise and Transport                           | Presentation of Executive Portfolio area including action plan linked to Climate Change Strategy & Q&A session. | 18 November 2021 – interviewed Cllr Lloyd Briscoe who answered Members written questions - <a href="#">E&amp;E Select Committee 18 11 21 item 3</a> | Formal Committee meeting session completed <b>Thursday 18 Nov 2021</b>  | Zayd Al-Jawed has confirmed that Cllr Lloyd Briscoe will attend on 18 Nov. ✓<br><br>Scrutiny Officer to circulate written questions for the   |

| Issue  | Who's effected? (where relevant) | Who identified to address this/provide data and interview? (whether they are internal SBC or external partner)                                | What evidence/data can they provide?                                    | Meeting interview/ evidence received date:<br><br>Link to Committee meeting where evidence/interview was undertaken:  | Meeting scheduled for date:<br><br>How the info will be gathered? (i.e. formal meetings, informal sub-groups meetings, written representations) | Action & date required<br><br>If complete sign off in table:  |
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| Page 16  |                                  |   |   |   |   | Exec Portfolio ahead of 18 Nov meeting. ✓<br><br>Scrutiny Officer circulated Cllr Briscoe's written response to the committee's questions.<br>✓ |
| Critique of the SBC Climate Change Action Plan from external critical friends – (i) University of Hertfordshire/ | N/A                              | (i) University of Hertfordshire - Professor Lubo Jankovic – Prof. of Advanced Building Design/Director of Zero Carbon Lab (School of Creative | Professor Jankovic to provide a critique of SBC Climate Change Strategy | <a href="#">Agenda for Environment &amp; Economy Select Committee on Monday, 10 January 2022, 6.00pm</a> – see item 3 | Formal Committee meeting session completed <b>Monday 10 January 2022</b>  | Scrutiny Officer to invite Professor Jankovic to Committee meeting ✓<br>Scrutiny Officer arranged a daytime pre-meeting informal                |



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| Page 17                       |                                  | Arts)  |                                      |  |   | zoom meeting & ahead of the Committee on 6 December ✓ and a further meeting 5 Jan at 2pm✓<br>Update - offer from Professor Lubo Jankovic to attend a follow up meeting of the E&E when the Uni of Herts project is near completion (March 2022). June 2022 Update – Uni. of Herts Zero Carbon Lab report complete |
| Interview with Exec Portfolio |                                  | Cllr Jeannette Thomas, Executive   | Presentation of Executive Portfolio  | <a href="#">Agenda for Environment &amp;</a>   | Informal E&E Select Committee   | Scrutiny Officer arrange meeting and  |

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| Holder for Housing, Health and Older People<br>03<br>18                                 |                                  | Portfolio Holder for Housing, Health and Older People  | area including action plan linked to Climate Change Strategy & Q&A session.   | <a href="#">Economy Select Committee on Wednesday, 23 March 2022, 6.00pm</a> – see item 2<br>Notes of informal meeting 3 March 2022  | meeting completed on 03 03 22  | co-ordinate officer support for Exec Member response to E&E Members questions.<br><br>✓   |
| How will we know if we are on target to meet Net Zero for SBC and for the town by 2030? |                                  | Assistant Director – Planning Regulatory to advise on agreed mechanism for ongoing monitoring.                 | Establishing a base line for the Council to see how far it is along its journey to net zero. An ambition of the work with the University of Hertfordshire is that this will help the Council establish a baseline for the | Zayd Al-Jawed has assisted the review through all formal and informal meetings as well as sessions with the Uni of Herts. Zero Carbon Lab to help establish a refined baseline so this strand has been | University of Hertfordshire Zero Carbon Lab's work/report on Stevenage Borough Council's Net Zero target for 2030 for the whole of Stevenage area should be ready by mid-April 2022. | Monitor progress through the meetings with the University of Hertfordshire Zero Carbon Lab. – These meetings are ongoing. David Thorogood has provided data to the University Research fellow Rebecca |

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| Page 19  |                                  |  | authority and if possible for the town as a whole (with land mark milestones per sector such as Transport/Domestic/ Industry/Commercial /Public Sector | achieved.  |   | Onafuye, including data on Stevenage Area CO2 emissions. Update June 2022: Report Complete ✓ Uni. of Herts. Zero Carbon Lab keen to continue collaboration – via Herts Climate Change & Sustainability Partnership. |
| Interview with David Thorogood, EHDC/SBC Environmental |                                  | David Thorogood is employed by SBC on a temporary six month contract and is assisting the Council              |  | Whilst David is in contract has agreed to attend the E&E Select Committee meeting meetings                           | Ongoing attendance at meetings.   | ✓   |

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| Campaigns Officer<br>Page 20   |                                  | towards its Climate Change ambitions, linked to this David is helping the review and liaising with the University of Hertfordshire Zero Carbon Lab. |                                      | when it is considering the Climate Emergency Review. <a href="#">Agenda for Environment &amp; Economy Select Committee on Monday, 10 January 2022, 6.00pm</a> |   |  |
| Interview with Jonathan Sayers, SBC Interim Communications Campaigns Manager |                                  | Jonathan Sayers has been employed on a temporary basis to undertake a communications campaign for the Council's Climate Emergency.                  |                                      | Whilst Jonathan is in contract he has agreed to attend the E&E Select Committee meeting meetings when it is considering the Climate Emergency Review.         | Ongoing attendance at meetings.   | ✓  |

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| Plans for large industry based in Stevenage?<br><br>Page 21 |                                  | Mena Caldbeck, SBC Business Relationship Manager   | Provide some information regarding their businesses plans to work towards low carbon/net zero | <a href="#">Minutes 18 November 2021 - Business Relationship Manager.pdf</a>   | Mena Caldbeck met E&E Members on 18 November 2021   | Members to indicate if they would like to interview the officer at a later date to update the verbal information provided? |
| Plans for SME's in Stevenage?                               |                                  | Mena Caldbeck, SBC Business Relationship Manager   | Provide some information regarding their businesses plans to work towards low carbon/net zero | <a href="#">Minutes 18 November 2021 - Business Relationship Manager.pdf</a>   | Mena Caldbeck met E&E Members on 18 November 2021   | Members to indicate if they would like to interview the officer at a later date to update the verbal information provided? |
| Interview with the Leader                                   |                                  | The Leader   | Overarching view of the Council's leadership and targets to get to Net Zero for 2030          |  | Update June 2022 - Agreed interview date <b>13 July 2022</b> . Chair and Vice-Chair suggested it be important to receive an                     | Scrutiny Officer to circulate questions for the Leader ✓   |

| Issue  | Who's effected? (where relevant) | Who identified to address this/provide data and interview? (whether they are internal SBC or external partner) | What evidence/data can they provide?                                     | Meeting interview/ evidence received date:<br><br>Link to Committee meeting where evidence/interview was undertaken: | Meeting scheduled for date:<br><br>How the info will be gathered? (i.e. formal meetings, informal sub-groups meetings, written representations)  | Action & date required<br><br>If complete sign off in table: |
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| Page 22  |                                  |  |  |  | overarching view of the Council's plans regarding the Climate Emergency from the Leader (to be interviewed with the Resources Portfolio Holder to see the scale of the financial challenge and what plans are in place from the Resources Portfolio to address this. |  |
| Interview with Exec Portfolio Holder for Resources |                                  | Cllr Mrs Joan Lloyd, Executive Portfolio Holder for Resources & IT   | Presentation of Executive Portfolio area including action plan linked to |  | Update June 2022 - Agreed interview date <b>13 July 2022</b> (As above) To   | Agreed date 13 July 2022.<br><br>Scrutiny Officer to         |

| Issue   | Who's effected? (where relevant) | Who identified to address this/provide data and interview? (whether they are internal SBC or external partner) | What evidence/data can they provide?  | Meeting interview/ evidence received date:<br><br>Link to Committee meeting where evidence/interview was undertaken: | Meeting scheduled for date:<br><br>How the info will be gathered? (i.e. formal meetings, informal sub-groups meetings, written representations)                                 | Action & date required<br><br>If complete sign off in table:   |
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| Page 23   |                                  |  | Climate Change Strategy & Q&A session.  |  | interview the Executive Resources Portfolio Holder to see the scale of the financial challenge and what plans are in place from the Resources Portfolio Holder to address this. | circulate questions for the Executive Resources Portfolio Holder ✓   |
| Interview with Exec Portfolio Holder for Communities, Neighbourhoods & Co-operative Council |                                  | Cllr Sandra Barr, Executive Portfolio Holder for Neighbourhoods & Co-operative Council                         | Presentation of Executive Portfolio area including action plan linked to Climate Change Strategy & Q&A session. |  | <b>20 October 2022</b>  | To be arranged with the Exec Portfolio Holder. The Scrutiny Officer to check with the Chair & VC if the generic questions for Cllr Barr need amending for this |

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| Page 24   |                                  |  |   |  |   | Portfolio areas? (date for action – July 2022)   |
| Interview with Exec Portfolio Holder for Culture, Leisure, Children & Young People. |                                  | Cllr Richard Henry, Executive Portfolio Holder for Culture, Leisure, Children & Young People.                  | Presentation of Executive Portfolio area including action plan linked to Climate Change Strategy & Q&A session. |  | <b>20 October 2022</b>  | To be arranged with the Exec Portfolio Holder. The Scrutiny Officer to check with the Chair & VC if the generic questions for Cllr Henry need amending for this Portfolio areas? (date for action – July 2022) |
| Interview with Exec Portfolio Holder for  |                                  | Cllr Jackie Hollywell, Executive Portfolio Holder for Community  | Presentation of Executive Portfolio area including action   |  | <b>20 October 2022</b>  | To be arranged with the Exec Portfolio Holder. The Scrutiny  |



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| Community Safety, Equalities, Health & Older People.<br>25 |                                  | Safety, Equalities, Health & Older People.   | plan linked to Climate Change Strategy & Q&A session.  |  |   | Officer to check with the Chair & VC if the generic questions for Cllr Hollywell need amending for this Portfolio areas? (date for action – July 2022)                                  |
| Chair of Youth Council & Youth Mayor                       | Young People                     | Chair of Youth Council & Youth Mayor – Consult with the Youth Council  | Attend witness session and answer questions/provide challenge re young people's view/aspirations |  | <del>16-02-2022</del><br>To be arranged   | <b>Update July 2022:</b><br>Scrutiny Officer had invited members of the Youth Council (via Ryan Ansell) to the committee on 16 February 2022 (meeting subsequently cancelled). Scrutiny |

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| Page 26 |                                  |  |                                      |  |   | <p>Officer to liaise with Ryan Ansell re E&amp;E YC members attending a future E&amp;E meeting. Scrutiny Officer to circulate questions for the Youth Council ✓</p> <p>Scrutiny Officer to discuss with Ryan Ansell Community Development Officer re a date for Youth Council to attend E&amp;E – possibly 17 November E&amp;E Meeting.</p> |

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| Critique of the SBC Climate Change Action Plan from external critical friends – (iii) Friends of the Earth | N/A                              | (iii) Friends of the Earth   | (ii) Friends of the Earth to provide a critique of SBC's Climate Change Strategy |  | To be arranged.   | Scrutiny Officer to invite Friends of the Earth (Andy Holthams and Peter Foord)<br><br>The Scrutiny Officer has not yet approached the Friends of the Earth – Review.<br>Update 13 July 2022 – based on Members comments at 23 June E&E will look to set up a meeting via Zoom with a sub- |

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| Page 8<br>HCC Executive Portfolio Holder for Environment |                                  | Cllr Eric Buckmaster, HCC Executive Portfolio Holder for Environment   | Presentation of HCC Executive Portfolio area including action plan linked to Climate Change Strategy & Q&A session. |  | Written evidence to be collected.<br><br>Possibly 17 November 2022.   | group of the E&E Members.<br>Update 13 July 2022:<br><br>To be arranged.<br><br>Chair & VC have advised they would like this to be an interview with the Committee. Possibly same meeting as with Phil Bibby – 17 November 2022. Scrutiny Officer to draft the questions and invite to interview – deadline for action end of July 2022. |

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| HCC Executive Portfolio Holder for Transport<br>Page 29                             |                                  | Cllr Phil Bibby, HCC Executive Portfolio Holder for Transport  | Presentation of HCC Executive Portfolio area including action plan linked to Climate Change Strategy & Q&A session. |  | To be arranged.<br><br>Possibly 17 November 2022.   | Update 13 July 2022:<br><br>To be arranged.<br><br>Scrutiny Officer to Contact Cllr Phil Bibby re attending 17 November meeting – set questions – deadline for action – end of July 2022. |
| Herts Sustainability Panel Chair – Cllr Graham McAndrew East Herts District Council |                                  | Cllr Graham McAndrew East Herts District Council – Chair of Herts Sustainability Panel                         | Presentation of Herts Sustainability Panel including their action plans and Climate Change Strategy & Q&A session.  |  | Written evidence to be collected.<br><br>?  | Update 13 July 2022:<br><br>To be arranged.<br><br>Scrutiny Officer to draft questions for Herts Sustainability   |

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| Page 30 |                                  |  |                                      |  |   | <p>Panel Chair (questions to be approved by Chair &amp; VC) –deadline for action - end of August 2022 (engage with David Thorogood re the best way to engage/questions etc.)</p> <p>Chair &amp; VC have indicated that this session should be an in-person interview now.</p> |

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| Representative of Lister Hospital<br>Page 31         |                                  | Invite the East & North Hertfordshire NHS Trust CE   | What plans and actions are they taking re the expansion of the Hospital Estate and the ongoing use of resources at Lister Hospital to address Climate Change? |  | To be arranged.   | Update 13 July 2022:<br><br>To be arranged.<br><br>Scrutiny Officer to ask for help from SLT re contact – Tom Pike? Re Lister Hospital CE – Chair & VC have advised this should be via a written submission of evidence. |
| A representative of Stevenage tenants & leaseholders | All SBC tenants and leaseholder  | To be advised by Assistant Director Communities & Neighbourhoods   | Attend witness session and answer questions/provide challenge re pace of Environmental  |  | To be arranged.   | Update 13 July 2022:<br><br>To be arranged.<br><br>Scrutiny Officer to   |

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| Page 32  |                                  |  | changes to SBC housing stock   |  |   | Liaise with Rob Gregory/Jane Konopka re how the review might engage with tenants & leaseholders via new forum? – deadline for action – end of August 2022               |
| Link to primary and secondary Schools and NH College | Young People                     | A representative of each tier?   | Find out what young people's views are and what actions they are taking? |  | To be arranged.   | Update 13 July 2022:<br><br>To be arranged.<br><br>Chair has said its important to interview representatives of the Youth Council at Committee and re Schools a written |



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| Page 33 |                                  |  |                                      |  |   | response from Terry Douris at HCC re what actions schools are taking in Hertfordshire. |

Suggested options for phase II of the review from the Strategic Director, Tom Pike which would provide assistance corporately to the Council's response to the Climate Emergency which would suit a Member sub group of the main E&E Select Committee:

|   |
|---|
| <ul style="list-style-type: none"> <li>• <b>Case study visit:</b> Given the committee are seeking to ensure the Council's work on climate change has the fullest impact, it may be appropriate for a small group to conduct a case study visit to another Council to share best practice*</li> </ul>  |
| <ul style="list-style-type: none"> <li>• <b>Community projects:</b> Perhaps some desk research into other community projects which are live and could support local action? Officers can provide information to support this.</li> </ul>  |
| <ul style="list-style-type: none"> <li>• <b>Cost estimates:</b> One or two authorities (Manchester, for example) have started to quantify the types of investment made thus far. A potential option for the Committee would be to seek some information on how they have approached this task.</li> </ul>   |
| <p>This work could be supported by some informal evidence gathering, potentially seeking external examples of best practice based related to one or two most impactful of the 8 themes of the Stevenage Climate Action Plan (e.g. transport, homes, comms.). Given the breadth of the review it is suggested that the committee perhaps highlight a couple of themes to look at in greater depth.</p> |

\*Update July 2022 - Scrutiny Officer to send E&E Members an outline of what the Member sub-group could do – case study/site visits Action July 2022